

Gift Shop/Pro Shop Checklist



SHOP1	Agency Name:	
SHOP2	Total number of gift or pro shops assessed:	_____ shops
SHOP3	Name/ location of the gift or pro shop:	
SHOP4	Is there a continuous unobstructed route of travel from entrance to the shop?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a <input type="checkbox"/> photo
SHOP5	Is the route of travel well-lit?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a <input type="checkbox"/> photo
SHOP6	Describe the surface of the route of travel:	
SHOP7	Slope of route of travel (at its steepest incline):	_____ % (enter 0% if flat)
SHOP8	Width of route of travel (at its narrowest point):	_____ inches (at least 36")
SHOP9	Does the shop have an entrance in addition to the main entrance?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a <input type="checkbox"/> photo
SHOP10	If yes, clear open width of door to the shop:	_____ inches (at least 32")
SHOP11	Opening force of door:	_____ pounds (5 pounds or less)
SHOP12	Handle type entering : <input type="checkbox"/> automatic <input type="checkbox"/> knob <input type="checkbox"/> pull <input type="checkbox"/> push/pull paddle/bar <input type="checkbox"/> entry set-top button <input type="checkbox"/> lever <input type="checkbox"/> push plate <input type="checkbox"/> other:	
SHOP13	Handle type exiting : <input type="checkbox"/> automatic <input type="checkbox"/> knob <input type="checkbox"/> pull <input type="checkbox"/> push/pull paddle/bar <input type="checkbox"/> entry set-top button <input type="checkbox"/> lever <input type="checkbox"/> push plate <input type="checkbox"/> other:	
SHOP14	Clear space on pull side of door:	_____ inches (at least 18")
SHOP15	Overall, is there a clear route of travel throughout the shop? (minimum of 36")	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a <input type="checkbox"/> photo
SHOP16	Is the check-out counter on a route of travel that is at least 36" wide?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a <input type="checkbox"/> photo
SHOP17	Height of counter:	_____ inches (36" or less)
SHOP18	If counter is higher than 36", is a fold-out shelf or alternate space available to make purchases?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a <input type="checkbox"/> photo
SHOP19	Is the check-out area large enough for wheelchair maneuvering? (60" circle)	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a <input type="checkbox"/> photo
SHOP20	Comments/additional information about gift shop or pro shop:	

Gift Shop/Pro Shop Checklist Information

Sales and Service Counters, Teller Windows, Information Counters

In areas used for transactions where counters have cash registers and are provided for sales or distribution of goods or services to the public, at least one of each type shall have a portion of the counter with a maximum height of 36 inches above the finish floor. It shall be on an accessible route. Such counters shall include, but are not limited to, counters in retail stores, and distribution centers.

